

## Constitution of the ASU Section of the American Society of Mechanical Engineers

### Article I - Purpose

The purpose of this organization shall be the advancement and dissemination of the theory and practice of mechanical engineering, the presentation of proper perspective of engineering work and the opportunity to become acquainted with the personnel and activities of the Society as well as to promote professional consciousness and fellowship.

### Article II – Relationship with ASME

The relations of the Student Section to the ASME shall be governed by the Constitution and by ASME regulations.

### Article III - Membership

1. Membership in the Student Section shall consist only of Student Members who have followed the regular procedure of applying for Student Membership and who have been accepted by the Society.
2. Each application for Student Membership shall be submitted on the form provided by the Society and shall be endorsed by the Student Section Advisor. The applicant shall forward the application and dues to Headquarters.
3. The annual dues shall be those required by The American Society of Mechanical Engineers.
4. The case of unusual expenses the Student Section, the Executive Committee shall have the power to levy assessments upon endorsements by two-thirds vote of the membership of the section.

### Article IV - Officers

1. The officers of this Section shall be a Chair, a Vice Chair, a Secretary, and a Treasurer, chosen from those who are Student Members.
2. The officers shall be elected in the last semester or term for one year, to take office at the beginning of the following year.

### Article V - Operations

1. The affairs of the Student Section shall be managed by an Executive Committee, which shall consist of the Chair, Vice Chair, Secretary, and Treasurer, and the Student Section Advisor.
2. The Chair shall preside at all meetings of the Student Section, shall appoint all committees subject to approval of the Executive Committee, and assume all other executive duties not otherwise delegated.
3. The Vice Chair shall perform all duties of the Chair in the absence of that officer or at his request.
4. The Secretary shall keep a record of all meetings, inspection trips and business transacted by the Student Section. He/she shall act as Secretary to the Executive Committee. Also, he/she shall cooperate with the Student Section Advisor in obtaining his/her endorsement of applications for Student Membership, and aid in forwarding applications and dues to Headquarters.

5. The Treasurer shall receive all monies for the Student Section, shall pay all bills authorized by the Student Section Advisor and shall keep an exact amount of all receipts and expenditures and report them to the Secretary of the Society on a form furnished by him/her.

6. The Chair, Secretary and Treasurer shall render reports at the last regular Student Section meeting of the year.

#### Article VI – Amendments

1. The Constitution may be amended by a vote of 2/3 of members present at a general meeting. The ASU ASME must make a reasonable effort to notify every member of the meeting, and that an amendment will be voted on. Members may vote in absentia, if they provide the Chair with their vote in writing before the meeting.